

VACATION LEAVE REQUEST FORM
SYLACAUGA CITY BOARD OF EDUCATION
Sylacauga, Alabama



I hereby request vacation leave from official duties as provided by the Board.

Date(s) Vacation Leave Requested _____

Employee's Name (Printed) _____

Employee's Signature _____

Date Submitted _____

Employee's Position _____

Approval by Principal/Supervisor _____

Approval Date _____